

**Office of the Chief Electoral Officer**  
**Union Territory of Jammu and Kashmir**  
**Nirvachan Bhawan, Railhead Complex, Jammu**

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**Subject: - Appointment of 02 Election Assistant (Junior Scale) in the Election Department (Chief Electoral Officer's Office, J&K).**

**Reference: - Letter No. JKSSB-Secy/16/2023-03(E-7298728) dated 30-12-2023 from J&K Service Selection Board.**

**Order No: CEO/Estt/2024/264**

**Dated: - 15-05-2024**

On the recommendation of the J&K Service Selection Board, sanction is hereby accorded to the appointment of 02 candidate as Election Assistant (Junior Scale) in the Election Department (Chief Electoral Officer's Office J&K) UT Cadre in the Pay Level -4 (25500-81100) is as under:-

| S.NO | Name of the Appointee  | Parentage S/Sh.       | Address                                                  | Category |
|------|------------------------|-----------------------|----------------------------------------------------------|----------|
| 1.   | Mohammad Hashim Ganaie | Ab. Aziz Ganaie       | 54 Ganaie Mohalla, Chanderhama, Pattan, Baramulla 193121 | OM       |
| 2.   | Rayees Ahmad Rather    | Mohmad Maqbool Rather | 130 Hybal Gundsadurkoot Hajin Bandipora 193504           | OM/RBA   |

The appointees shall report in the office of Chief Electoral Office, J&K Nirvachan Bhawan, Rail Head Complex, Jammu within a period of twenty one (21) days from the date of issue of this order and such candidates who fail to join within the stipulated time, shall forego their right to appointment and the same shall be deemed to have been cancelled ab-initio without any further notice.

The appointees shall be allowed to join only on the production of following certificates (in original) to be verified subsequently:-

- i. Academic/ Qualification Certificates.
- ii. Matriculation/Date of Birth Certificate.
- iii. Health Certificate from the concerned Chief Medical Officer of the District.
- iv. Domicile Certificate issued by competent Authority.
- v. Valid relevant Category Certificate, if any applicable.

The appointment of above mentioned candidates shall further be subject to the following conditions:-

- a. Each appointee shall give an undertaking in the shape of an Affidavit to the effect that if on verification, his/her qualification/date of birth /reserved Category Certificate from the concerned issuing authorities is found fake/forged, his/her appointment as Election Assistant (Junior Scale) in the Election Department (Subordinate) Service shall be



deemed to have been cancelled ab-initio and the legal action as warranted under rules shall be initiated against him/her.

- b. That if the candidate has taken loan for self employment from DIC/Employment Department, to be ascertained from District Industries Centre (DIC) and District Employment and Counseling Centre of the Domicile district, he/she shall relinquish the proprietorship of the unit/enterprise and also stakes, if any, in such self employment unit/enterprise before joining the Government service. He/she shall be required to repay the entire loan liability in the suitable EMIs to be worked out by DDO concerned from his salary. DDO shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self employment unit/enterprise and recovery to be made and also personally monitor its recovery.
- c. The salary of the appointee shall not be drawn and disbursed to him unless the satisfactory report in respect of genuineness of Qualification/date of Birth/Relevant Category Certificate is received from the concerned Authority/Agency.
- d. The appointee shall be initially on probation for a period of two years.
- e. The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24-12-2009.
- f. The inter-se-seniority of the appointees in the J&K Election Department (Subordinate Service) shall be determined as per the J&K Civil Service (Classification Control and Appeal) Rules, 1956.
- g. The appointment of all the appointees mentioned as above shall be subject to outcome of writ petition (s), if any pending before competent Court of law.

Sd/

(Pandurang K. Pole) IAS  
Chief Electoral Officer  
J&K Jammu

Dated: 15-05-2024

No. CEO-Estt0GF/21/2023-1/390888/2024

Copy to:

1. Commissioner / Secretary to Govt. General Administration Department J&K for inf.
2. Commissioner / Secretary to Govt. Election Department J&K for information.
3. Director, Information, J&K with the request to kindly get order published in two leading News Papers at Srinagar for information of the concerned.
4. Secretary, J&K Service Selection Board for information.
5. Private Secretary to Chief Electoral Officer, J&K for information.
6. Concerned candidates for information and compliance.
7. Office order file.
8. Concerned file.



Special Secretary,  
O/o Chief Electoral Officer,  
J&K, Jammu