

Office of the Chief Electoral Officer,
Union Territory of Jammu and Kashmir
Nirvachan Bhawan, Railhead Complex, Jammu

Subject:- Appointment of 04 Data Entry Operators in the Election Department (Chief Electoral Officer's Office J&K).

Reference: - Letter No: JKSSB-Scry/19/2023-03(E-7325564) dated 19-01-2024 from J&K Service Selection Board.

Order No: CEO/Estt/ 2024/ 57

Dated: 20-02-2024

On the recommendation of the J&K Service Selection Board, sanction is hereby accorded to the appointment of 04 candidates enclosed as per annexure "A" as Data Entry Operators in the Election Department (Chief Electoral Officer's Office J&K), UT Cadre in the Pay Level -2 (19900-63200).

The appointees shall report in the office of Chief Electoral Officer, J&K Nirvachan Bhawan, Rail Head Complex, Jammu within a period of twenty one (21) days from the date of issuance of this order and such candidates who fail to join within the stipulated time, shall forego their right to appointment and the same shall be deemed to have been cancelled ab-initio without any further notice.

The appointees shall be allowed to join only on the production of following certificates (in original) to be verified subsequently:-

1. Academic/Qualification Certificates.
2. Matriculation/Date of Birth Certificate.
3. Health Certificate from the concerned Chief Medical Officer of the District.
4. Domicile Certificate issued by Competent Authority.
5. Valid relevant Category Certificate, if any applicable

The appointment of all candidates mentioned as per Annexure "A" shall further be subject to the following conditions:-

- (a) Each appointee shall give an Undertaking in the shape of an Affidavit to the effect that if on verification, his/her qualification/date of birth/reserved category certificate from the concerned issuing authorities is found fake/forged, his/her appointment as Data Entry Operator in the J&K Election Department (Subordinate Service) shall be deemed to have been cancelled ab-initio and the legal action as warranted under rules shall be initiated against him/her.
- (b) That if the candidate has taken loan for self employment from DIC/Employment Department, to be ascertained from District Industries Centre (DIC) and District

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Employment and Counseling Centre of the Domicile district, he/she shall relinquish the proprietorship of the unit /enterprise and also stakes, if any, in such self employment unit/enterprise before joining the Government Service. He/she shall be required to repay the entire loan liability in the suitable EMIs to be worked out by DDO concerned from his/her salary. DDO concerned shall obtain an affidavit from the concerned appointee regarding both relinquishment of proprietorship and stakes, if any, in such a self employment unit/enterprise and recovery to be made and also personally monitor its recovery.

- (c) The salary of the appointees shall not be drawn and disbursed to them unless the satisfactory report in respect of genuineness of Qualification/Date of Birth/Relevant Category Certificate is received from the concerned Authorities/Agency.
- (d) The appointees shall be initially on probation for a period of two years.
- (e) The appointment of the candidates shall be governed by the "New Pension Scheme" as notified vide SRO-400 of 2009 dated 24-12-2009.
- (f) The inter-se-seniority of the appointees in the J&K Election Department (Subordinate Service) shall be determined as per the J&K Civil Service (Classification, Control and Appeal) Rules, 1956.
- (g) The appointment of all the appointees mentioned in the Annexure "A" shall be subject to outcome of writ petition(s), if any pending before Competent Court of law.

Sd/-
(Pandurang K. Pole) IAS
Chief Electoral Officer
J&K, Jammu

No. CEO-Estt0GF/25/2023-1/3940-47

Dated: 20-02-2024

Copy to the:

1. Commissioner/Secretary to Govt. General Administration Department J&K for information.
2. Commissioner/Secretary to Government Election Department J&K for information.
3. Director, Information, J&K with the request to kindly get order published in two leading News Papers both at Srinagar and Jammu for information of the concerned.
4. Secretary, J&K Service Selection Board for information.
5. Private Secretary to Chief Electoral Officer J&K for information.
6. Concerned Candidates for information and compliance.
7. Office order file.
8. Concerned file.


Special Secretary,
O/o Chief Electoral Officer
J&K, Jammu

Annexure "A" to order No:CEO/Estt/2024/

dated

-02-2024

S.No	Name of the appointee S/Sh/Mrs.	Parentage S/Sh.	Address	Category
1	Umar Faisal	Ghulam Hassan Ganaie	H.NO.24,Bonpora, Chitragam,Shopian-192303	OM
2	Aaqib Gulzar	Gulzar Ahmad Dar	H.No.54,Khee,Kulgam- 192231	OM/EWS
3	Younus Ahmad Shah	Mohd Ashraf Shah	Village Gulab Bagh, Tehsil Tral, District Pulwama- 192123	OM
4	Aadil Manzoor	Manzoor Ahmad Kumar	H.No 466,Kumar Mohalla, Kandi Khas Handwara, Kupwara.-193221	OSC


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